



QUESTION AND ANSWER  
REQUEST FOR PROPOSAL YOUTH WORKFORCE SYSTEM

1. Will reimbursement be cost reimbursement or based on performance? If it is based on performance, who and how will performance measures be set?  
Answer: The contract will be a cost reimbursement contract. Obviously there are measures the Texas Workforce Commission expects boards to meet; and some of these measures are relevant to the Youth Workforce System and therefore are passed to the Youth Workforce System contractor. In addition, Workforce Solutions may establish additional measures; however these will be negotiated.
2. How many youth will be served through the contract? Are there two separate groups for stimulus and WIA or can these overlap?  
Answer: Please propose a number of youth to be served with WIA formula funds. We have targeted 1,600 youth to be served with WIA Youth Stimulus funds by September 30, 2009. The two groups do not necessarily have to be separate; however, consideration should be given to performance implications and the needs of the Youth.
3. Is the cash match refundable?  
Answer: The cash match is not refundable. The cash match will be maintained by Workforce Solutions and applied to the cost of operations on a cost reimbursement basis.
4. Is the cash match a one- time event or required at each renewal?  
Answer: The cash match is a one-time occurrence.
5. Will there be advancement funded up front or is it a reimbursement contract?  
Answer: The contract is a cost reimbursement contract. There is no advance of funds.
6. What is the timeframe for payments submitted on payroll expense?  
Answer: This is a cost reimbursement contract, and expenditure will be reimbursed each month after billed by contractor.
7. Will reimbursement transpire every payroll or is it a monthly reimbursement schedule?  
Answer: This is a cost reimbursement contract, and expenditure will be reimbursed each month after billed by contractor.
8. Does the contract require fidelity bonding?  
Answer: Fidelity bonding is required in accordance with the TWC Financial Manual for Grants and Contracts.
9. Will the successful bidder be required to hire existing staff?  
Answer: There is no requirement to hire existing staff. Feel free to document how you will transition the Youth Workforce System